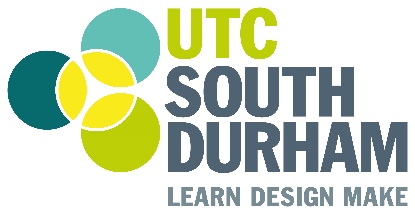
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**UTC South Durham**

**Industry Projects 2020**

**WEEK ONE Monday 6th January 2020**

**WORK BOOK**

|  |  |
| --- | --- |
| AIM OF SESSION | 1. Introduction and Launch of the Industry Project Brief to each group of students |
| 1. Industry mentors to tell students what they expect them to achieve |
| 1. Industry mentors to explain to students what the projects are about |

|  |  |
| --- | --- |
| **TEAM NAME:** |  |
| **STUDENT NAMES:** |  |
|  |
|  |
|  |
|  |
|  |
| **INDUSTRY PARTNER:** |  |

|  |  |
| --- | --- |
| **Activity One** | |
| Each group member to introduce themselves to their industry mentor. Tell them your name and what you would like to do as a future career. | |
| Write below the name of each group member and what they would like to do in the future | |
| **Name of student** | **Career Goal** |
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |
| 5. |  |
| 6. |  |

|  |  |
| --- | --- |
| **Activity Two** | |
| Industry mentor to introduce themselves and tell the group about their career and current job role. | |
| **Name of Industry Mentor and Company Name** | **Write a few sentences about their career and current job role** |
|  |  |

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| --- |
| **Activity Three** |
| Industry mentor to introduce the project |
| Write below any additional information about the project from the mentor. What does the industry mentor want you to produce for next week? |
| **Any additional hints and tips or key information about the project that can help the team?** |
|  |

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| **Activity Four** |
| Students to complete the first section of their work place skills appraisal booklet (booklets are in files – self-reflection to be completed) |

|  |  |  |
| --- | --- | --- |
| **Activity Five** | | |
| To ensure that each group member has an active role each week and keep the group focused each team member needs to be allocated a team role. | | |
| Your teacher is the Chief Executive of your company - their role is to keep the group focused, ensure that they are being compliant and keeping the group to task  The industry partner is your customer – they have asked you to solve this problem for them. You have to answer to them! What they want they get!!  What roles does each of your team have? | | |
| **Team Role** | **Name of Student** | **Why have they been chosen for this role?** |
| **Team Leader** – this role will coordinate the team, make sure they are leading and encouraging everyone to be involved |  |  |
| **Organiser** – this role will make sure the worksheets are completed, the file is kept in order and the project is staying on track. |  |  |
| **Project Manager** – this role will keep the project moving forward. They will ensure the project is being completed and allocate roles to the team |  |  |
| **Design Lead** – this role will lead on the final design or solution to the problem. They will incorporate everyone’s ideas and suggestions and create the final design |  |  |
| **Communications Lead** – this role will communicate with the industry partner, any external communications, get the poster and presentation board completed with the teams support |  |  |
| **Any other role?** |  |  |

**This completed worksheet needs to be put into your file and when your industry partners come into visit your projects they will expect to see them completed.**